ALERT SETUP FOR ANDROID

Step 1 — Create an ALERTS Folder

1. Open Gmail

2. Tap the three bars (top-left)

3. Tap Settings

4. Tap your email account

5. Tap Labels → Create new

6. Name it ALERTS

Step 2 — Move Pete's Email into ALERTS

1. Open an email from Pete

2. Tap the three dots

3. Tap Move to

4. Select ALERTS

Step 3 — Turn On Notifications ONLY for ALERTS

1. Open Gmail

2. Tap the three bars

3. Tap Settings

4. Tap your email account

5. Tap Manage Labels

6. Tap ALERTS

7. Turn ON: Sync messages, Notify for every message

You're done. Alerts from Pete will pop up like SMS. All other email stays silent.