

Village at Cordata, Northside, Condominium Association

Meeting of the Board of Directors

December 12, 2019, VACNCA Club House

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Minutes

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**Board Members Present:** Beverly Brownrigg, President; JoAnne Wyatt, Vice President; Earl Sheneman, Treasurer; Larry Pollett, Buildings & Grounds; Patty Liggett, Secretary; Cheryl Scheele, Member; Lynn Kirlin, Member

**Members Attending:** Pete Asprey, Donna Collier, Carl Grant, Barbara Green, Martha Magner, Michael McGowan, Tim Metune, Michael Onorato, Rhea Ramsay, Isabel Samuelson, Linda Sheeks, Barbara Willis

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1. **Call to order:** 10:20AM by Beverly Brownrigg
2. **Minutes Approved:** Larry Pollett moved that the Board of Directors Minutes from November 14, 2019 meeting be approved as written. Second by Cheryl Scheele. Motion approved.
3. **Treasurer's Report: (Earl Sheneman)**
  - 3.1. All bills are paid to date.
  - 3.2. All monthly checks are in and deposited.
  - 3.3. General Fund balance as of end of November: \$66,638.09
  - 3.4. Reserve fund balance as of end of November: \$257,149.25
  - 3.5. If anyone has association related expenses that need to be reimbursed, please get the request in to me (Earl) a few days before the end of the month.
4. **Building Report (Larry Pollett)**
  - 4.1. All planned window replacements are completed for this year.
5. **Grounds/Landscaping Report (Jim Tragesser); Report given by Larry Pollett**
  - 5.1. Leaf removal continues to be a major undertaking.
  - 5.2. Tree pruning continues.
6. **President's Report (Beverly Brownrigg)** No new report
7. **IT Report (Pete Asprey)**
  - 7.1. Did Minutes Distribution for October.
8. **Old (Unfinished) Business:** None
9. **New Business**
  - 9.1. Nominating Committee report for the election (or re-election) of two board members (Patty Liggett and JoAnne Wyatt) at the January 2020 Annual Members Meeting was given. If you will consider serving on the Board, please contact Cheryl or Larry.
10. **Members Open Discussion**
  - 10.1. Bake sale was very successful.
11. **Next meeting Date: January 16, 2020**
  - 11.1. Due to a scheduling conflict, the January Board Meeting and Annual Members Meeting will be delayed one week, to be held on January 16, 2020.  
**Board meeting scheduled for 9:15AM.**  
**Annual General Membership Meeting scheduled for 10:00AM.**
12. **Adjournment:** Cheryl Scheele moved to adjourn. Second by JoAnne Wyatt. Motion approved. Meeting adjourned at 10:49AM by Beverly Brownrigg.

**Submitted:** Patty Liggett, Secretary