

**Village at Cordata, Northside, Condominium Association**  
**Meeting of Board of Directors**  
**November 8, 2018. VACNCA Club House**

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\*APROVED\* Minutes

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**Present:** Beverly Brownrigg, President, JoAnne Wyatt, Vice President, Earl Sheneman, Treasurer, Larry Pollett, Buildings & Grounds, Cheryl Scheele, Temporary Secretary, Lynn Kirlin, Director

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**Members attending:** Linda Sheeks, Rhea Ramsey, Patty Liggett, Dean Haskins, Michael McGowan, Dale French, Pete Asprey

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1. Call to Order : 10:04am by Beverly B.
2. Old Business
  - 2.1. Correction to Oct. minutes. Earl S made correction to Reserve Fund balance correction should have been \$239,438.62.
  - 2.2. Larry P motioned to correct, JoAnn W seconded the motion, board approved.
3. Treasurer's Report (Earl S)
  - 3.1. All bills paid to date. General Fund balance: \$49,621.19, Reserve balance: \$244,638.62.
  - 3.2. Our Treasurer mentioned that many times there is a problem with WECU auto payments in that he cannot tell who the payment is from. He will say more about this at the annual meeting.
4. Buildings & Grounds (Larry P)
  - 4.1. All dryer vents cleaned and repaired if needed.
  - 4.2. 1218 unit sold.
  - 4.3. 1220 new garage door opener installed.
  - 4.4. All foundation vents have been closed.
  - 4.5. Lattice around decks is owner's responsibility.
5. President (Bev B)
  - 5.1. BE SURE YOUR GARAGE DOOR IS CLOSED ESPECIALLY AT NIGHT!!
6. Committee Reports
  - 6.1. Nominations Committee: Nominations are complete for all vacancies
  - 6.2. IT Committee (Pete A):
    - 6.2.1. Updated data for new residents
    - 6.2.2. Normal distribution of minutes, resident lists, budget materials, announcements
    - 6.2.3. Acquired on-line file storage for Board & Resident Sharing. Began testing.
7. New Business and Members Open Discussion
  - 7.1. Motion made by Joanne W to appoint Patty Liggett to fill Rhonda McMartin's position on the board. All voted in favor. Patty L will also serve as secretary.
  - 7.2. Meeting to ratify the 2019 budget meeting will be December 13, 2018, 10:00am, at the clubhouse.
  - 7.3. Our new tables are in place at clubhouse, again THANK YOU to the Greens!
8. Earl S moved to adjourn, Cheryl S seconded,
9. Meeting adjourned at 11:43am.

Next Meeting Date: December 13, 2018 at 10:00am

Respectfully submitted by: Cheryl Scheele, Acting Secretary, Approved: \_\_\_\_\_