

Minutes of Meeting  
VACNCA Board of Directors  
10:00 A.M.; December 14, 2017

Present: Beverly Brownrigg, President, Larry Green, Building & Grounds, Earl Sheneman, Treasurer, Rhonda McMartin, Secretary, Cheryl Scheele, Director.

Excused Board members: JoAnne Wyatt, Vice President, Rhea Ramsay Director

1. Call to Order: 10:00 A.M.
2. Cheryl moved and Bev seconded that Minutes from November 9, 2017, be approved as written. The motion carried.
3. Treasurer's Report:
  - 3.1 Bills are paid to date and all assessments are current.
4. Building and Grounds Report:
  - 4.1 Unit 5075 garage door damage to be paid by Owner while the operator will be paid for by VACNCA. Unit 1226 incoming power problem has been repaired by PSE. Unit 1260 Garage door operator repaired. Stop sign post at Stuart Road has been replaced due to dry rot.
5. President's Report:
  - 5.1 Bev read Larry's letter of resignation from the 15 years he has volunteered as a Board Member.
  - 5.2 There are three positions opening up on the Board and members are encouraged to volunteer. The Nominations Committee will consist of two Board members, Cheryl Scheele and Rhonda McMartin.
6. Old Business:
  - 6.1 Cheryl moved that a letter be generated reminding Owner's of the speed limit and need for their guests and/or contractor's to abide by the posted limits. Larry seconded and the motion carried.
  - 6.2 Larry Pollett will check on costs for adding handrails for Owner's who are interested and willing to pay the costs for installation.
7. New Business
  - 7.1 The Annual Meeting will be held following the Board Meeting on January 11, 2018. Three Board positions are open and volunteers are encouraged to volunteer.

7.2 Appreciation is given for Cindy Sheneman for the seven years she has been the Sunshine Committee. A volunteer is being sought to take over the duties Cindy has done in sending out cards.

7.3 Pete Asprey has taken over distribution of the Minutes and keeping Resident's Information up to date.

7.4 Alzheimer's Society of Washington was given several 'Project Lifesaver Watches'. These bracelets are tied in with the Sheriff's Department and very beneficial for resident's who might become lost. Please see Bev for more information.

8. Open Discussion

There were no concerns stated.

9. Next meeting date: January 11, 2018, at 10:00 A.M. Annual Meeting to follow.

10. Earl moved and Cheryl seconded, and the vote carried to adjourn the meeting at 10:36 A.M.

Respectfully submitted: Rhonda McMartin, Secretary \_\_\_\_\_

Approved: \_\_\_\_\_

Budget Ratification Meeting  
VACNCA Board of Directors  
11:15 A.M.; December 14, 2017

Present: Beverly Brownrigg, President, Larry Green, Building & Grounds, Earl Sheneman, Treasurer, Rhonda McMartin, Secretary, Cheryl Scheele, Director.

Excused Board members: JoAnne Wyatt, Vice President, Rhea Ramsay, Director.

The Budget Ratification Meeting was called to order at 11:15 a.m. Earl Sheneman went over all the pages in the packet that was distributed two weeks ago to all Owners.

There were no questions. Since no motion to reject the Budget was made, the 2018 Budget is considered to be ratified.

The meeting adjourned at 11:32 A.M.

Respectfully submitted: Rhonda McMartin, Secretary \_\_\_\_\_

Approved: \_\_\_\_\_

