

Minutes of Meeting
VACNCA Boards of Directors
10:00 A.M., April 13, 2017

Present: Beverly Brownrigg, President, Earl Sheneman, Treasurer, Larry Green, Building & Grounds, Rhonda McMartin, Secretary, Rhea Ramsay, Director and Cheryl Scheele, Director

Welcome Members: Dale French, Barbara Green, Ray Ramsay and Wesley Metune

1. Call to Order: 10:00 A.M.
 - 1.1 Vice President Jo Anne Wyatt excused.
2. A motion was made by Earl to approve the Minutes from March 9, 2017. The motion was seconded by Larry and unanimously approved.
3. Treasurer's Report given by Earl Sheneman:
 - 3.1 General Fund Balance as of the end of March: \$50,093.37.
Reserve Fund Balance as of the end of March: \$225,206.30.
 - 3.2 Audit information sent into Auditor; expect report to follow payment.
4. Building & Grounds Report given by Larry Green:
 - 4.1 Larry reported on an accident that took place on 4/7/17 and shared pictures.
Discussion followed as to VACNCA's followup with the Insurance Company and to see that the damaged bushes are replaced with the same size as were there before the accident. Rhonda will check with residents who have expressed interest in Insurance matters to find a volunteer who will oversee VACNCA's interests.
 - 4.2 Garage door operator replaced at 1261
Weather strip replaced on garage door at 1208
Garage door operator adjusted at 1206
1208 being treated for carpenter ants
5. President's Comments given by Beverly Brownrigg:
 - 5.1 Beverly referred to an untitled suggestion that she received anonymously. Copies had already been distributed to Board members with discussion tabled for now.
6. Old Business:
 - 6.1 Rhonda gave the Survey results obtained thus far. 12 residents have responded.
 - 6.2 Jo Anne Wyatt's request for the Club House was given to the Social Committee Chairman, Barb Green and both she and Rhea gave their approval. It was clarified that requests to use the Club House should be initiated with Barb and/or Rhea.
 - 6.3 The Board approved Rhonda's request to use the Club house one Friday a month for Health Topics according to availability via the Social Committee.
7. New Business:
 - 7.4 Bev shared a letter received from Attorney Hugh Lewis announcing his retirement and accompanied with his referral list. He recommended three attorneys in Bellingham, including one who is sharing his office space and many more attorneys listed in Seattle. There was discussion about waiting until more information is obtained before the final selection is made. Retainer costs, age as well as reputation in the Bellingham Community are important factors to consider. Beverly and Rhonda will be attending the CAI workshop on Saturday and will be able to network with other Associations and learn who they are using for their legal matters.

- 7.1 CAI Workshop being held in Bellingham from 7:30 - 4:30 on Saturday. Larry moved to reimburse Rhonda for the cost of attending the workshop and Earl seconded it and the motion was approved.
- 7.3 Larry made a motion to table the discussion on having a checklist of suggestions for residents who are going out of town until a future meeting and Rhea seconded it. The vote was unanimous.
- 7.2 There was discussion pertaining to VACNCA's rental policies. Questions on waiting lists, allowing rentals to be used as investment properties and absentee landlords was tabled for further discussion in the future.
- 8. Members Open Discussion
 - 8.1 Monday is the deadline to sign up for the Breakfast that is scheduled for next Wednesday. Participants are needed in order for the Breakfast to take place.
- 9. At 10:55 A.M. Larry moved that the meeting be adjourned and Rhea seconded.
- 10. Next Meeting date: May 11, 2017 at 10:00 A.M.

Minutes Approved:_____

By:

Date