

Minutes of Meeting
VACNCA Boards of Directors
10:00 A.M., March 9, 2017

Present: Beverly Brownrigg, President, Jo Anne Wyatt, Vice President, Earl Sheneman, Treasurer, Larry Green, Building & Grounds, Rhonda McMartin, Secretary, Rhea Ramsay, Director and Cheryl Scheele, Director
Welcome Members: Dale French, Barbara Green, Michael McGowan, Joe & Barbara Willis

1. Call to Order: 10:00 A.M.
2. A motion was made by Earl to approve the Minutes from February 9, 2017. The motion was seconded by Cheryl and unanimously approved.
3. Treasurer's Report given by Earl Sheneman:
 - 3.1 General Fund Balance as of 2/28/17 is \$41,809.91.
Reserve Fund Balance as of 2/28/17 is \$222,447.76.
 - 3.2 It was noted that there was an 8.6% increase for water/sewer costs on our first bill of the year whereas a 7% increase was what was budgeted.
 - 3.3 Office expenditures exceeded the budget. Resale Certificate income is budgeted at 4 sales per year and there have been two sales so far in 2017.
4. Building & Grounds Report given by Larry Green:
 - 4.1 Moss treatment on 35 roofs.
Gutter cleaning has now taken place on all houses.
Garage door panel replaced by the renter on #1223.
Garage door replaced on #1224.
Mountain Hemlock tree, lilac bush and over grown heather bush removed #1231.
Mugo Pine removed #1236.
Replaced glass in sky light & installed missing roof flashing #1262.
5. President's Comments given by Beverly Brownrigg:
 - 5.1 Information regarding a Joint Maintenance Agreement was passed out to the Board.
 - 5.2 New exercise class at Affinity is being offered and is free for Silver Sneakers or \$3 per class for those who don't have Silver Sneakers. Flyer posted on bulletin board.
6. Old Business:
 - 6.1 Existing Committees as well as new Committees were discussed and Chairman assignments &/or clarifications were determined as follows:
 - Insurance Committee chaired by Joe Willis & seeking volunteers.
 - Social/Club House Committee chaired by Barb Green & Rhea and welcomes volunteers.
 - Welcoming Committee chaired by Barb Green, Rhonda and Earl.
 - Festival Square Liaison Committee chaired by Bev and Larry.
 - Budget Committee chaired by Earl and welcomes volunteers.
 - Neighborhood Watch Committee chaired by Rhea and welcomes volunteers.
 - IT Committee chaired by Pete Asprey and welcomes volunteers.

Questionnaire will be forthcoming to VACNCA residents to find talents and interests.

- 6.2 Replacement of Building & Grounds Director was discussed due to Larry Green's retirement from his position as of December 31, 2017. There is a possibility of one of our newest resident's taking on the position and being able to work with Larry before he retires. Unless a replacement is found, we are looking at hiring a professional management company.

7. New Business:

- 7.1 Festival Square requested an informal meeting with representatives of VACNCA to discuss the ongoing cost of shared maintenance. Bev, Larry and Rhonda met with Phil and Anne. Any large expenditures will be discussed in advance when possible. They will obtain bids and share them with us. The shared light fixture will be a shared cost and LED replacement will be considered. We will maintain the North side and they will maintain the South side of the road we share. There will be paperwork forthcoming.
- 7.2 Exercise classes in the Club House have not been allowed to date due to liability.
- 7.3 After discussion of Rhonda's request to use the Club House for an informational meeting for VACNCA homeowners only, on ways to improve blood circulation, Earl made a motion to allow Rhonda's request be accepted. Rhea seconded it and the motion was approved for a one time use. The meeting will be held March 24th at 1:00 and is open to all VACNCA residents.
- 7.4 Jo Anne's request to use the Club House on March 13th from 6-8 for an Art Club Meeting was deferred to Chairman Barb Green and approved.
- 7.5 Cordata Business Park's Annual Meeting will be on March 30, 2017, at 3:00 p.m. at WCC. Earl has directions for anyone interested in attending.

8. Member's Open Discussion:

- 8.1 Jo Anne made a motion that we discontinue the lights on the premises pathways for a trial period that is open ended. It was seconded by Cheryl and the motion carried.
- 8.2 A volunteer is needed who will fly the Flag at the Club House when appropriate, i.e., during day light hours and not when raining.

9. Next meeting date: April 13, 2017 at 10:00 A.M. in the Club House.

10. The meeting adjourned at 11:10 A.M.

Respectfully submitted: Rhonda McMartin, Secretary

Approved: _____

