

Village at Cordata, Northside, Condominium Association

Meeting of the Board of Directors

April 15, 2021 10:00am, via Internet Zoom Meeting

Minutes

Board Members Present: Beverly Brownrigg, President; JoAnne Wyatt, Vice President; Earl Sheneman, Treasurer; Patty Liggett, Secretary; Lynn Kirlin, Member; Cherie Thomas, Member

Absent--Excused: Cheryl Scheele, Member

Members Attending: Pete Asprey, Dale French, Carl Grant, Barbara Green, Larry Green, Judy Hultgren, Charlotte Martin, Michael McGowan, Tim Metune, Yvonne Metune, Nettie Post, Linda Sheeks, Eunice Smith, Jim Tragesser

1. Call to order: 10:02AM by Beverly Brownrigg.

2. Minutes Approved: Cherie Thomas moved that the Board of Directors Minutes from March 11, 2021 meeting be approved as written. Second by Lynn Kirlin. Motion approved.

3. Treasurer's Report (Earl Sheneman)

- 3.1. All bills are paid to date.
- 3.2. All monthly assessment checks have been received and deposited.
- 3.3. General fund balance as of end of March: **\$93,546.93**
- 3.4. Reserve fund balance as of end of March: **\$283,718.17**
- 3.5. In our March board meeting we decided to move the \$4,993 in excess funds left over in our general fund account from 2020 to our contingency fund. I added \$7 to that for a total of \$5,000 moved into our contingency fund.
- 3.6. We also decided in our March board meeting to give a gift card in the amount of \$150 to our landscaper Don Waters for his efforts on our snow removal. Thanks to Beverly Brownrigg for taking care of the details on this.

4. Grounds/Landscaping Report (Jim Tragesser)

- 4.1. Moss mitigation completed on roads.
- 4.2. Fertilizer and moss control completed on grass areas.
- 4.3. Tree stumps ground out and new trees are planted.
- 4.4. Unit #1207: plumbing leak repaired. Box area around the valve will be repaired next week.

5. President's Report (Beverly Brownrigg)

- 5.1. Beverly read a letter from a member regarding dissatisfaction with the house painter last summer: house number broken and not replaced and paint overspray on car was very difficult to clean up. Bev also noted that several other houses had damaged numbers that were not replaced.
- 5.2. It was also noted that in the future, persons in charge of the work orders need to sign off on the work order before invoices are paid, and when appropriate, receive input from the homeowner(s).
- 5.3. Linda Sheeks and Larry Green are in the process of an assessment of external home repairs and painting that will be recommended for this year.

6. IT Report (Pete Asprey)

- 6.1. Finished scanning of all 30 years of minutes
- 6.2. Draft of Motion Log full data; 4 years audited of 30
- 6.3. Format/Distribute of Minutes
- 6.4. Progress on E-forms & Distribution
- 6.5. Progress on tracking Volunteer Work Tasks

7. Old (Unfinished) Business

- 7.1. **Cherie Thomas, 2021 Board Survey Update:** 23 surveys have been received. Results will be presented at the next Board meeting.
- 7.2. **Cherie Thomas, Motions Book AdHoc Committee:** Committee can be dissolved. Pete Asprey was already updating and auditing the Motions Book.
- 7.3. **JoAnne Wyatt, Professional Management:** The Board will be interviewing Professional managers. A work session has been scheduled for April 20 at 1PM in the clubhouse to develop a plan.
- 7.4. JoAnne Wyatt noted that the cracks in the roads have been sealed.

8. New Business

- 8.1. No new business.

9. Members Open Discussion

- 9.1. Cherie Thomas stated that we've recently lost three valued members of our community. Mary Kirlin, Isabel Samuelson, and Jim Cook have passed.
- 9.2. Larry Green pointed out that according to our Rules and Regulations, we are not permitted to have seed bird feeders in our yards. We are only allowed to have hummingbird feeders.
- 9.3. Larry Green brought attention to the fact that residents are not to change outside light fixtures. Spare light fixtures are available. Submit a work order if repairs are needed. Motion detector light fixtures are not in compliance; therefore, they are not permitted.

10. Next Meeting Date May 13, 2021

11. Adjournment

- 11.1. Cherie Thomas moved to adjourn. Second by Lynn Kirlin. Motion approved.

12. Meeting adjourned by Beverly Brownrigg at 11:24am.

Submitted: Patty Liggett, Secretary