

Village at Cordata, Northside, Condominium Association

Meeting of the Board of Directors

December 10, 2020 10:24am, via Internet Zoom Meeting

Minutes

Board Members Present: Beverly Brownrigg, President; JoAnne Wyatt, Vice President; Earl Sheneman, Treasurer; Patty Liggett, Secretary; Cheryl Scheele, Member; Lynn Kirlin, Member

Members Attending: Pete Asprey, Marie Bishop, Charlie Collier, Donna Collier, Barbara Green, Larry Green, Dean Haskins, Sheila Johansen, Michael McGowan, Nettie Post, Helen Roberts, Ron Roberts, Cherie Thomas, Jim Tragesser

1. **Call to order:** 10:24AM by Beverly Brownrigg
2. **Minutes Approved:** Cheryl Scheele moved that the Board of Directors Minutes from November 12, 2020 meeting be approved as written. Second by JoAnne Wyatt. Motion approved.
3. **Treasurer's Report: (Earl Sheneman)**
 - 3.1. All bills are paid to date.
 - 3.2. All monthly assessment checks are in and deposited.
 - 3.3. General Fund balance as of end of November: \$68,547.81
 - 3.4. Reserve fund balance as of end of November: \$282,754.00
 - 3.5. If anyone has significant association related expenses that need to be reimbursed, please turn the request in before the end of the year.
4. **Building Report: (Larry Pollett)**
 - 4.1. All foundation vents closed for the winter.
 - 4.2. Window replacement project completed for this year--total of 20 windows.
 - 4.3. Unit 1244 exterior door replaced and southern exposure caulked.
 - 4.4. 24 roofs treated for moss control.
 - 4.5. Exterior painting completed for the year
5. **Grounds/Landscaping Report: (Jim Tragesser)**
 - 5.1. Leaf removal continues to be a major undertaking.
 - 5.2. Tree pruning continues.
 - 5.3. If members purchase and spread bark on their own, it needs to match and be uniform with other bark in the community.
6. **President's Report: (Beverly Brownrigg)**
 - 6.1. No new report.
7. **IT Report: (Pete Asprey)**
 - 7.1. Maintained Resident data & lists
 - 7.2. Worked on Website
 - 7.3. Added Maintenance Request (electronic to paper) on Website
 - 7.4. Normal Distribution (Minutes, Agenda, etc.)
 - 7.5. Managed Zoom meetings
 - 7.6. Keep "Mail is In" functioning
8. **Old (Unfinished) Business:**
 - 8.1. No unfinished business to report.
9. **New Business:**
 - 9.1. A Nominating Committee report for the election (or re-election) of three board members (Beverly Brownrigg, Cherie Thomas, and Lynn Kirlin) at the January 2021 Annual Members Meeting was given. Please watch for ballots prior to the January meeting.
10. **Members Open Discussion**
 - 10.1. Pete Asprey will share results of the VACNCA website survey when it is completed.
 - 10.2. Barbara Green is still collecting donations for the monetary gift to our gardeners, Michael & Nate. She would like all donations to be in by December 16.
11. **Next Meeting Date: January 14, 2021**
12. **Adjournment:**
 - 12.1. Cheryl Scheele moved to adjourn the meeting. Second by Lynn Kirlin . Motion approved.
13. **Meeting adjourned by Beverly Brownrigg at 10:52AM.**

Submitted: Patty Liggett, Secretary

VACNCA Board of Directors Authorized Transmission