

VILLAGE at CORDATA, NORTHSIDE CONDOMINIUM ASSOCIATION

MEETING of THE BOARD of DIRECTORS November 12, 2020, at 10:00am, via Internet Zoom meeting

Board Members Present: Beverly Brownrigg, President; JoAnne Wyatt, Vice President; Earl Sheneman, Treasurer; Patty Liggett, Secretary; Cheryl Scheele, Member; Lynn Kirlin, Member

Board Members Excused: Larry Pollett, Building & Grounds

Members attending: Pete Asprey, Donna Collier, Evelyn Friesen, Carl Grant, Michael McGowan, Helen Roberts, Ron Roberts, Linda Sheeks, Jim Tragesser,

1. Call to Order: 10:00AM by JoAnne Wyatt

2. Minutes Approved: Earl Sheneman moved that the Board of Directors Minutes from October 8, 2020 meeting be approved as written. Second by JoAnne Wyatt. Motion approved.

3. Treasurer's Report: (Earl Sheneman)

All bills are paid to date.

All monthly assessment checks are in.

General fund balance as of end of October: **\$70,581.21**

Reserve fund balance as of end of September: **\$276,422.70**

Cheryl Scheele moved for the Board to approve the Treasurer's Report. Second by Lynn Kirlin. Motion Approved.

Earl Sheneman presented the Proposed 2021 Budget for the Board's consideration.

Patty Liggett moved for approval of the 2021 Budget as presented. Second by Cheryl Scheele. Motion Approved.

A Budget Ratification Meeting will be conducted on December 10, 2020 at 10:00 AM via Zoom, prior to the regular December monthly board meeting.

4. Building Report: (Larry Pollett)

No new report given.

5. Grounds/Landscaping Report: (Jim Tragesser)

Landscapers are continuing with pruning and raking leaves.

Jim has not been able to meet with Don, our landscaper, regarding individual landscaping requests.

6. President's Report: (Beverly Brownrigg)

Beverly asked for volunteers for the Nominating Committee.

JoAnne Wyatt and Patty Liggett volunteered and were appointed to be Nominating Committee members.

We will have the election (or re-election) of three board members: Beverly Brownrigg, Lynn Kirlin, and Larry Pollett.

7. IT Report: (Pete Asprey)

Publish/distribute minutes (fix error I caused)

Made all resident updates (PDF, Print, Web, EC)

Did distribution (email, semi-annual print, and Web Site)

Put recording of last meeting onto website

Fix Web Site service request forms and test distribution

Added/Changed Mail is In Subscribers

Made a Map Template for the Circle with Unit Numbers

Added Map Template to Web Site

Added Zone Color Columns to Residents Database

8. Old (Unfinished) Business:

No unfinished business

9. New Business:

Barbara Willis, #1239, is requesting permission to have a deck installed at her house.

JoAnne Wyatt moved to approve the deck installation at #1239, at owner's expense, in compliance with the VACNCA Rules and Regulations. Second by Lynn Kirlin. Motion Approved.

10. Members Open Discussion:

Earl voiced concern regarding the critical need to fill Larry Pollett's maintenance position on the Board.

Patty Liggett read a memo of six items that Larry Pollett manages and feels are very important for our consideration. After discussion, a determination was made that Patty will send Larry's concerns to all members in a separate memo.

11. Next Meeting Date: December 10, 2020

12. ADJOURNMENT:

Lynn Kirlin moved to adjourn the meeting. Second by Cheryl Scheele. Motion approved.

Meeting adjourned by Beverly Brownrigg at 11:10AM