

**Village at Cordata, Northside, Condominium Association**

**Meeting of the Board of Directors**

**February 13, 2020, VACNCA Club House**

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Minutes

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**Board Members Present:** Beverly Brownrigg, President; JoAnne Wyatt, Vice President; Earl Sheneman, Treasurer; Patty Liggett, Secretary; Larry Pollett, Building & Grounds; Cheryl Scheele, Member; Lynn Kirlin, Member

**Members Attending:** Evelyn Friesen, Barbara Green, Larry Green, Rhea Ramsay, Eunice Smith, Jim Tragesser, Barbara Willis

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1. **Call to order:** 10:0AM by Beverly Brownrigg
2. **Minutes Approved:** Earl Sheneman moved that the Board of Directors Minutes from December 12, 2019 meeting be approved as written. Second by Cheryl Scheele. Motion approved.
3. **Minutes Approved:** Earl Sheneman moved that the Annual General Membership Meeting Minutes from Jan 23, 2020 be approved as written. Second by Beverly Brownrigg. Motion approved.
4. **Treasurer's Report:** (Earl Sheneman)
  - 4.1. All bills are paid to date.
  - 4.2. Waiting for one monthly assessment check to come in.
  - 4.3. General Fund balance as of end of December, 2019: \$56,773.56
  - 4.4. Reserve Fund balance as of end of December, 2019: \$247,301.77
  - 4.5. General Fund balance as of end of January, 2020: \$76,515.21
  - 4.6. Reserve Fund balance as of end of January, 2020: \$251,310.77
  - 4.7. We ended up with 2019 year end surplus funds amounting to \$4,787 in the general fund checking account. We normally transfer this to the reserve fund.
  - 4.8. Earl Sheneman moved that we transfer our 2019 year end surplus funds in the amount of \$4,787 from the General Fund to the Reserve Fund. Second by Beverly Brownrigg. Motion approved.
5. **Building Report:** (Larry Pollett)
  - 5.1. Changed a couple of lightbulbs
6. **Grounds/Landscaping Report:** (Jim Tragesser)
  - 6.1. Landscapers are replacing trees that are scheduled for replacement.
7. **President's Report:** (Beverly Brownrigg)
  - 7.1. Nothing new to report.
8. **IT Report:** (Pete Asprey)
  - 8.1. No report given
9. **Old (Unfinished) Business:**
  - 9.1. Beverly Brownrigg reported that the soundproofing panels in the clubhouse have been repaired.
10. **New Business:**
  - 10.1. Snow Removal Policy was discussed.
  - 10.2. Cheryl Scheele moved that we go with our current landscapers, Custom Cut Landscape & Irrigation Company, for snow removal. Second by Lynn Kirlin. Motion approved.
11. **Members Open Discussion:**
  - 11.1. Rhea Ramsay will be resigning as co-chair of the Social Committee, effective at the end of 2020.
  - 11.2. Beverly Brownrigg presented an email from member, Michael Onorato. Michael had attended a Cordata Neighborhood Association meeting the week prior to this meeting. The focus of the Cordata Neighborhood Association meeting was Emergency Management and how it affects and includes our community.
12. **Next Meeting Date:** March 12, 2020
13. Larry Pollett moved to adjourn the meeting. Second by Lynn Kirlin. Motion approved .
14. **Meeting adjourned** by Beverly Brownrigg at 10:40AM.

**Submitted:** Patty Liggett, Secretary