

Village at Cordata, Northside, Condominium Association

Meeting of Board of Directors

November 14, 2019. VACNCA Club House

Minutes

Board Members Present: Beverly Brownrigg, President; JoAnne Wyatt, Vice President; Earl Sheneman, Treasurer; Patty Liggett, Secretary; Larry Pollett, Building & Grounds, Cheryl Scheele, Member; Lynn Kirlin, Member

Members Attending: Charlie Collier, Donna Collier, Larry Green, Martha Magner, Tim Metune, Michael McGowan, Jim Tragesser

1. **Call to order:** 10:00AM by Beverly Brownrigg
2. **Minutes Approved:** Cheryl Scheele moved that the Board of Directors Minutes from October 10, 2019 meeting be approved as written. Second by Larry Pollett. Motion approved.
3. **Treasurer's Report: (Earl Sheneman)**
 - 3.1. All bills are paid to date.
 - 3.2. All monthly checks are in.
 - 3.3. General Fund balance as of end of October: **\$57,907.83**
 - 3.4. Reserve fund balance as of end of October: **\$251,199.25**
 - 3.5. **Comcast contract:** The new contract goes into effect on 11/15/2019. The per unit per month rate is \$35, plus taxes and fees. The lowest previous amount since 2011 was \$43.71. This saved us from a \$10 per unit per month increase in 2020. There will be a saving for some member's individual bills, as well as upgraded equipment for some members at no extra cost. All of our Comcast TV customers should be receiving a mailing from Comcast with details on this within the next day or two.
4. **Building Report: (Larry Pollett)**
 - 4.1. Center pathway lights removed.
 - 4.2. Window replacements completed for 2019, a total of 17 windows.
 - 4.3. Exposed beam ends covered on the clubhouse to prevent weather damage.
 - 4.4. Painting completed for the year. Very happy with their work: 7 units, 5 fascia boards, and chimney with dry rot repairs.
 - 4.5. Foundation vents closed for the winter.
5. **Grounds/Landscaping Report: (Jim Tragesser)**
 - 5.1. Irrigation turned off and purged for the winter.
 - 5.2. Larry Green and Larry Pollett did a walk around to check for hoses still connected during the first week of November. They discovered 23 hoses still connected! It is very expensive to repair faucets. Please disconnect your hoses for the winter.
6. **President's Report: (Beverly Brownrigg)**
 - 6.1. If members are not able to attend the December meeting, please return your proxy ballots for the ratification of the annual budget for calendar year 2020 to President Beverly Brownrigg's cubby box in the clubhouse, prior to the meeting.
7. **It Report: (Pete Asprey)**
 - 7.1. Did Minute Distribution for October.
 - 7.2. Printed and distributed Resident Lists.
 - 7.3. Repaired the "Mail Is In" notifier.
 - 7.4. Worked on the website.
8. **Old (unfinished) Business: None**
9. **New Business**
 - 9.1. Nominating Committee for the election (or re-election) of two board members (Patty Liggett and JoAnne Wyatt) at the January 2020 Annual Members Meeting will be headed by Cheryl Scheele and Larry Pollett.
 - 9.2. Due to a scheduling conflict, the January Board Meeting and Annual Members Meeting will be delayed one week, to be held on January 16, 2020.
10. **Member's Open Discussion:**
 - 10.1. Coyotes have been reported in the area. Be cautious when outside with pets, especially in early morning or late afternoon/evening.
11. **Next Meeting Date: December 12, 2019**
12. **Motion to Adourn:** Lynn Kirlin moved to adjourn. Second by Cheryl Scheele. Motion approved. Meeting adjourned at 10:30AM by Beverly Brownrigg.

Submitted: Patty Liggett, Secretary