

Village at Cordata, Northside, Condominium Association

Meeting of Board of Directors

July 11, 2019. VACNCA Club House

Minutes

Board Members Present: Beverly Brownrigg, President; JoAnne Wyatt, Vice President; Earl Sheneman, Treasurer; Patty Liggett, Secretary; Larry Pollett, Building & Grounds, Cheryl Scheele, Member; Lynn Kirlin, Member

Members attending: Pete Asprey, Dale French, Barbara Green, Larry Green, Tim Metune, Michael McGowan, Rhea Ramsay

1. **Call to order:** 10:00AM by Beverly Brownrigg
2. Larry Pollett moved that the Board of Directors Minutes from the June 13, 2019 meeting be approved as written. Cheryl Scheele second. Motion carried.
3. **Treasurer's Report:** Earl Sheneman.
 - 3.1. All bills paid to date.
 - 3.2. Waiting for two monthly assessment payments to come in.
 - 3.3. General Fund balance as of end of June: \$ 53,699.61
 - 3.4. Reserve Fund balance as of end of June: \$274,341.63
 - 3.5. Jay Vandals office advised me that they are working on our 2018 audit.
 - 3.6. Information sharing guidelines were discussed with the Board regarding information requests by banks, mortgage companies, and title companies in relation to condo sales
 - 3.7. Thanks to Beverly Brownrigg for filling in for me for most of June.
4. **Building and Grounds:** Larry Pollett
 - 4.1. Sealcoat finished. Thanks to Pete Asprey for keeping everyone informed re: the schedule.
 - 4.2. Gutters to be replaced in units 1203, 1205, 1229, 1231, and 1266. Demo first, then paint and repair fascia board as needed, then new gutters installed.
 - 4.3. Water leak 1218-1220. Plumber is trying to find the problem.
 - 4.4. Painting will start on the following units: 1203, 1205, 1212, 1238, 1240, 1248, pressure wash first, then paint sometime in the next couple of weeks.
5. **President's Report:** Beverly Brownrigg
 - 5.1. Letter from Mike Onorato, since he was unable to attend the meeting, stating that we need to specify names of all the authorized abandoned vehicle team.
 - 5.2. Patty Liggett will post the list on the bulletin board, next to the cards that can be used on vehicle dashboards of members or visitors.
 - 5.3. Pete Asprey will send an alert with the list of names.
6. **IT Report:** Pete Asprey
 - 6.1. June Board Minutes formatted and distributed.
7. **Old/Unfinished Business:**
 - 7.1. There is a need for one more yellow caution/speed stripe to be painted on the roadway.
 - 7.2. Larry Pollett will have one more painted.
8. **New Business:** none
9. **Members Open Discussion:**
 - 9.1. Several members expressed concern that two towing signs posted by the clubhouse are very unsightly, while feeling that the one towing sign posted at the entryway is adequate. After discussion, Lynn Kirlin made a motion to remove and store the two signs that are posted by the clubhouse. Second by Cheryl Scheele. Motion carried.
 - 9.2. Larry Pollett will remove and store the signs.
 - 9.3. Tim Metune shared information about being overbilled by the gas company. After discussion, Cheryl Scheele made a motion to have Cascade Natural Gas check all VACNCA gas meters to make sure they are operating correctly so the billing is correct. Second by JoAnne Wyatt. Motion carried.
 - 9.4. Beverly Brownrigg will contact the gas company.
10. **Next Meeting Date: August 15, 2019**
11. Larry Pollett moved to adjourn. Cheryl Scheele second. Motion carried.
12. Meeting adjourned by Beverly Brownrigg at 10:55AM.

Submitted: Patty Liggett, Secretary