

Village at Cordata, Northside, Condominium Association

Meeting of Board of Directors

April 11, 2019. VACNCA Club House

Minutes

Present: Beverly Brownrigg, President; JoAnne Wyatt, Vice President; Earl Sheneman, Treasurer; Patty Liggett, Secretary; Cheryl Scheele, Member;

Excused: Larry Pollett, Buildings & Grounds; Lynn Kirlin, Member

Members Attending: Pete Asprey, Donna Collier, Barbara Green, Larry Green, Michael McGowan, Tim Metune, Michael Onorato, Rhea Ramsay, Linda Sheeks

1. Call to Order: 10:05 AM by Beverly Brownrigg.
2. It was noted that the date of the minutes for last month's meeting was incorrect.
 - 2.1. Earl Sheneman moved and Cheryl Scheele seconded that the date of last month's minutes of the Board of Directors be corrected to read March 14, 2019. Motion carried and minutes were approved.
3. Treasurer's Report: (Earl Sheneman)
 - 3.1. All bills are paid to date.
 - 3.2. All monthly assessment checks are in and deposited.
 - 3.3. General fund balance at end of March: \$67,764.50
 - 3.4. Reserve Fund balance at end of March: \$265,097.59
 - 3.5. A Visa gift card for \$150 was purchased at WECU, for Don Waters of Custom Cut Landscape. Rhea Ramsay took care of sending it with a card of appreciation, for snow removal, to Don.
 - 3.6. We have received our second water/sewer bill for the year. The bill for unit 1222 where we had another leak was \$339.49. It could have been much worse than this.
 - 3.7. All requested documentation has been sent to Joseph Vandal, our auditor in Redmond, for our annual 2018 association audit.
 - 3.8. All requested information has been sent to David Bach, our reserve specialist, for our annual reserve fund update.
 - 3.9. Our insurance will be up for renewal the first part of June. I hope to have the new information and numbers for our next board meeting.
4. Building & Grounds: (Larry Green)
 - 4.1. The city water department has turned the irrigation water on. Don will be checking the irrigation lines.
5. President's Report: (Beverly Brownrigg)
 - 5.1. The tree in Larry and Barbara Green's yard that was knocked out during the snowstorm has been replaced. The driver's car insurance paid the full amount for the replacement.
 - 5.2. Thanks to Pete Asprey for the update of the residents list.
 - 5.3. It has been brought to the Board's attention that some members have gotten mail in their boxes that is addressed to other members. If this continues, please bring it to the Board's attention so it may then be brought to the Postmaster's attention.
6. IT Report: (Pete Asprey)
 - 6.1. Completed update to residents lists, and distributed printed "one-page" and electronic "large-print" lists to residents.
 - 6.2. Completed emergency contact report and sent to board members for review.
 - 6.3. Completed distribution of draft and approved minutes from last meeting.
 - 6.4. Request that the board consider removing the dual preparation and printing of minutes for the following reasons:
 - 6.4.1. Lots of extra work and expense. Instead, either just print the corrections into the next minutes, or re-issue a "corrected" version, if needed.
7. Cheryl Scheele moved, Beverly Brownrigg seconded, that we discontinue labeling "Draft" on the minutes. Motion carried.
8. Old (Unfinished) Business. None
9. New Business:
 - 9.1. JoAnne Wyatt, unit 1203, will have a Sunsetter awning installed on her deck, at her own expense, in compliance with the VACNCA Rules and Regulations.

VACNCA Board of Directors Authorized Transmission

10. Member's Open Discussion:

10.1. Mike Onorato addressed a concern with abandoned vehicles in our neighborhood. A car had been left at the clubhouse for three days. Barbara Green addressed a concern regarding people coming in and around the circle who don't belong and that perhaps we need a sign posted out on Stuart that says "NO OUTLET". Her friend at Festival stated to her that they have the same concerns. Beverly will check into securing a towing sign that can be added to the other signs by our entryway,

11. Beverly Brownrigg moved to adjourn. Cheryl Scheele seconded. Motion carried.

11.1. Meeting adjourned at 10:55AM.

12. Next meeting date: May 9, 2019 at 10:00AM.

Submitted: Patty Liggett, Secretary _____